

## VOLUNTEER DETAILS - TRILLIUM FESTIVAL 2024

*Thank you for being a part of this favorite annual community event - we couldn't do it without you.*

### DAY OF DIRECTIONS

#### START TIMES

- You'll get an **automatic email** confirming your shift time and volunteer role, also check below for a list of names, shift times and tasks.
- **Please arrive 10 minutes before your shift time** to park, check-in, and get oriented to your role.

#### DIRECTIONS & PARKING

- When you arrive **please park in the shop yard.**
- Directions: when you turn off Terwilliger Blvd into the park, take the first right past the paved bike trail. This will take you into the gravel Equestrian parking lot. Take the next right at the gate into the shop yard.
- Parking spots are marked, but please do not block park trucks or the driveways to the residence.
- **Your parking time is only the same length as your shift time.** To make room for other volunteers, morning shift volunteers need to leave the lot at the end of their shift and repark if they would like to stay at the event. (sorry we can't accommodate everyone all day)

#### VOLUNTEER CHECK-IN

- **Walk to the Nature Center and** sign in with Amy (office down the hallway, feel free to ask the front desk volunteer for directions)
- From here you will be grouped with fellow volunteers to get further directions and location.

#### AVAILABLE FOOD & BEVERAGES

- Breakfast: We will provide coffee, tea and breakfast bars.
- Lunch: We will provide **soup**, bread and drinks
- All day: We will provide granola bars, snacks, tea and coffee.

#### WHAT YOU MIGHT WANT TO BRING

- Water bottle/ Insulated coffee cup
- Appropriate clothes to be outside in the spring weather, layers are a good idea.

## CONTACTS & ADDRESS

Tryon Creek State Natural Area 11321  
S Terwilliger Blvd.  
Portland, OR 97219

Amy Stout, Community Engagement  
Coordinator amy@tryonfriends.org  
Office: 503-636-4398 – leave a message  
Cell: 808-268-6655 day of only please

## Event Details: 44th Annual Trillium Festival & Native Plant Sale

We are thrilled to be hosting another Annual Trillium Festival at Tryon Creek State Natural Area. **Thank you for being part of it!** Trillium Festival is an educational event for the whole community that celebrates spring in the forest and beyond. Friends of Tryon Creek, in partnership with Oregon Parks and Recreation Department, Bosky Dell Natives, and the Backyard Habitat Certification Program, look forward to celebrating the return of spring and blooming of Trilliums flowers with you.

This popular spring event looks a bit different this year, with the construction of the new education pavilion underway this year's event will take place over two days. Starting with a special donor appreciation social and plant sale on Friday evening, followed by a public event and plant sale on Saturday. Not all vendors will be there both days.

### Event Timeline Friday April 5<sup>th</sup> – Open to members 4-6:30 pm

10am	Set up Plant sale Bosky Dell Nursery & volunteers in Nature Center
2:45pm	Set up sponsor and partner tables in Nature Center
3:30pm	Early guests arrive for member social event inside the Nature Center will include: <ul style="list-style-type: none"><li>- Appetizers and beverages (open to you too!)</li><li>- "Ask a Landscaper" with Blessings Landscaping</li><li>- Mini Habitat living centerpieces demonstration with Poppy &amp; Finch</li></ul>
4:30pm	Native Plant Sale with Bosky Dell (ends at 6:30pm)
6:30pm	Event ends and clean up

### Event Timeline Saturday, April 6th Member & Public Event 9am – 2pm

8 am	<b>Set Up Resources Fair – Friends Circle (ends at 2pm)</b> <ul style="list-style-type: none"> <li>- Bartlett Trees</li> <li>- Tryon Creek Watershed Council</li> <li>- Westside Watersheds</li> <li>- West Multnomah Soil &amp; Water Conservation District</li> <li>- Portland Bureau of Emergency Management</li> <li>- Neighborhood Emergency Group</li> <li>- <b>Backyard Habitat (near demo site)</b></li> </ul>
8:30 am	<b>Set up Native Plant Sale – Nature Center (ends at 1pm)</b> <ul style="list-style-type: none"> <li>- Bosky Dell</li> <li>- Blessings Landscaping</li> <li>- Poppy &amp; Finch</li> </ul>
8:30am	<b>Set up Interactive Nature Stations for all ages – Classroom (ends at 2pm)</b>
1 pm	Take down plant sale
2pm	Take down education tables in Friends Circle and Classroom

## Volunteer Shifts and Roles

### Friday, April 5<sup>th</sup>

Lenore	10:00 AM	1:00 PM	Event Set Up
Linda	10:00 AM	1:00 PM	Event Set Up
Robina	10:00 AM	1:00 PM	Event Set Up
Marcia	10:00 AM	1:00 PM	Event Set Up
Melinda/ John	10:00 AM	1:00 PM	Event Set Up
Rylee	3:30 PM	6:30 PM	Classroom Education Support
Jessica	3:30 PM	6:30 PM	Member Social Welcome Table
Jennifer	3:30 PM	6:30 PM	Plant Sale Cashier
Sean	3:30 PM	6:30 PM	Plant Sale Cashier
Charles	3:30 PM	6:30 PM	Plant Sale Member Support
Eileen	4:00 PM	6:30 PM	Plant Sale Carriers
Tierney	4:00 PM	6:30 PM	Plant Sale Carriers

### Saturday, April 6<sup>th</sup>

Darlene	Nature Center Ambassador	8:30 AM	12:30 PM	Front desk sales and visitor support
Audrey	Nature Center Ambassador	8:30 AM	12:30 PM	Front desk sales and visitor support
Cynthia	Backyard Habitat Table Support	8:30 AM	2:30 PM	Share program info with public
Lindsay	Backyard Habitat Table Support	8:30 AM	2:30 PM	Share program info with public

Judy	Classroom Education Lead	8:30 AM	2:30 PM	
Jan	Classroom Education Support	8:30 AM	11:30 AM	Support lead volunteers with hands-on nature themed projects and crafts for the general public.
Deborah	Classroom Education Support	8:30 AM	11:30 AM	Support lead volunteers with hands-on nature themed projects and crafts for the general public.
Linda	Event Information Table	8:30 AM	11:30 AM	Greet event participants and provide directions and information.
Green Leaders	Event Information Table	8:30 AM	11:30 AM	Greet event participants and provide directions and information.
Styles	Member Welcome Table	8:30 AM	11:30 AM	Check in and provide directions to members attending social event.
Corvin	Plant Sale Carriers	8:30 AM	11:30 PM	Use wheeled carts to help move purchased plants to parking lot/cars.
Dylan	Plant Sale Carriers	8:30 AM	11:30 PM	Use wheeled carts to help move purchased plants to parking lot/cars.
Vera	Plant Sale Carriers	8:30 AM	11:30 PM	Use wheeled carts to help move purchased plants to parking lot/cars.
Carrie	Plant Sale Cashier	8:30 AM	11:30 AM	Use Ipad/square register to process plant sales (indoors this year!)
Cynthia	Plant Sale Cashier	8:30 AM	11:30 AM	Use Ipad/square register to process plant sales (indoors this year!)
Susie	Plant Sale Member Support	8:30 AM	11:30 AM	Support the selling of new memberships and answering membership-related questions.
Green Leaders	Education/Camp Prize Table	8:30 AM	11:30 AM	Support Jonathan camp outreach, event program prizes
Sharon	Classroom Education Support	11:30 AM	2:30 PM	Support lead volunteers with hands-on nature themed projects and crafts for the general public.
Rachel	Classroom Education Support	11:30 AM	2:30 PM	Support lead volunteers with hands-on nature themed projects and crafts for the general public.
Karen	Event Information Table	11:30 AM	2:30 PM	Greet event participants and provide directions and information.
Charles	Event Information Table	11:30 AM	2:30 PM	Greet event participants and provide directions and information.
Mika	Member Welcome Table	11:30 AM	2:00 PM	Check in and provide directions to members attending social event.
Amelia	Plant Sale Carriers	11:30 AM	2:00 PM	Use wheeled carts to help move purchased plants to parking lot/cars.
David	Plant Sale Carriers	11:30 AM	2:00 PM	Use wheeled carts to help move purchased plants to parking lot/cars.
Allison	Plant Sale Carriers	11:30 AM	2:00 PM	Use wheeled carts to help move purchased plants to parking lot/cars.

Cynthia	Plant Sale Cashier	11:30 AM	2:30 PM	Use Ipad/square register to process plant sales (indoors this year!)
Jeanine	Plant Sale Cashier	11:30 AM	2:30 PM	Use Ipad/square register to process plant sales (indoors this year!)
Monica	Plant Sale Member Support	11:30 AM	2:00 PM	Support the selling of new memberships and answering membership-related questions.
Green Leaders	Education/Camp Prize Table	11:30 AM	3:00 PM	Support Jonathan camp outreach, event program prizes
Charles	Nature Center Ambassadors	12:30 PM	4:00 PM	Front desk sales and visitor support.
Green Leaders	Nature Center Ambassadors	12:30 PM	4:00 PM	Front desk sales and visitor support.
Green Leaders	Event Take Down	2:00 PM	3:00 PM	Pack up and move event tables and supplies, including any additional unsold plants.
Raquel	Event Take Down	2:00 PM	3:00 PM	Pack up and move event tables and supplies, including any additional unsold plants.
Susan	Event Take Down	2:00 PM	3:00 PM	Pack up and move event tables and supplies, including any additional unsold plants.
Lucy	Event Take Down	2:00 PM	3:00 PM	Pack up and move event tables and supplies, including any additional unsold plants.